

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**07-*ℓ*-1702**

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR EMERGENCY STAFFING AND TRANSITION TRAINING AT WATERSHED BIOSOLIDS FACILITIES ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND EIGHT CENTS (\$2,000,000.08); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J01 (WATER & WASTEWATER REVENUE FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q30002 (BIOSOLIDS TREATMENT AND COLLECTIONS); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta did enter into FC-7619-03B, Annual Contract for Architectural and Engineering Services with Atlanta Services Group; and

**WHEREAS**, the Commissioner of the Department of Watershed Management requires Architectural and Engineering Services to provide professional consulting services for emergency staffing and transition training at Department of Watershed Management biosolids facilities and that a Notice to Proceed be issued; and

**WHEREAS**, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended FC-7619-03B to provide Architectural and Engineering Services to the City of Atlanta.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to issue a Notice to Proceed to Atlanta Services Group for FC-7619-03B in an amount not to exceed Two Million Dollars and Eight Cents (\$2,000,000.08).

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is hereby directed to prepare an appropriate agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that this Notice to Proceed will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the contractor.

**BE IT FINALLY RESOLVED**, that all contracted work for will be charged to and paid from Fund, Account and Center Number 2J01 (Water & Wastewater Revenue Fund) 524001 (Consultant/Professional Services) Q30002 (Biosolids Treatment And Collections).

**COMBINED SEWER OVERFLOW (CSO) MONITORING, SAMPLING  
LEGISLATIVE SUMMARY**

**TO: CITY UTILITIES COMMITTEE**

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**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO SHAW ENVIRONMENTAL, INC/AIM, PLC FOR FC-7619-03F, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, COMBINED SEWER OVERFLOW (CSO) MONITORING, SAMPLING AND REPORTING ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THIRTY-TWO THOUSAND FOUR HUNDRED TWENTY-FIVE DOLLARS AND NO CENTS (\$332,425.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SEWER/REPAIR/MAINTENANCE CONTRACT) Q31001 (WATERSHED SECURITY); AND FOR OTHER PURPOSES.

**Committee Meeting Date:** August 28, 2007

**Council Meeting Date:** September 4, 2007

**Legislation Title:** COMBINED SEWER OVERFLOW (CSO)  
MONITORING, SAMPLING

**Requesting Dept.:** Department of Watershed Management

**Contract Type:** Professional Services RFP

**Advertisement:** October 26, 2003

**Bids/Proposals Due:** January 7, 2004

**Invitations Mailed:** 146

**Bids/Proposals Received:** 12

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture  
Atlanta Architects & Engineers, Joint Venture  
Atlanta Services Group, a Joint Venture  
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/  
Malcom Pirnie)  
Brown and Caldwell/Deloan Hampton & Associates/Long  
Engineering Inc. - Joint Venture  
CH2M Hill/Williams-Russell and Johnson – Joint Venture  
Earthtech/IMCo Joint Venture  
HTL - Harrington, Tetra Tech & Lowe-Joint Venture  
JP² (Jacobs, Prad, PBS&J) – Joint Venture  
Metcalf & Eddy/Cardozo Engineering-Joint Venture  
Parsons Brinckerhoff & Khafra-Joint Venture  
Shaw Environmental Inc. /AIM Partners, PLC- JV

**Bidders/Proponents:**

- (1) CH2M Hill/Williams-Russell and Johnson
- (2) Atlanta Services Group
- (3) JP2 (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

**Contractor:**

Shaw Environmental Inc. /AIM Partners, PLC- JV

**Estimated Value:**

\$311,980.00

**Scope Summary:**

SHAW/AIM WILL PERFORM THE MONITORING, SAMPLING AND REPORTING TASKS NECESSARY FOR COMPLIANCE WITH THE NATIONAL POLLUTANT DISCHARGE ELIMINATIONS SYSTEM (NPDES) PERMITS AND THE CITY OF ATLANTA'S CONSENT DECREE AGREEMENT WITH THE ENVIRONMENTAL PROTECTION DIVISION OF THE GEORGIA DEPARTMENT OF NATURAL RESOURCES (GA EPD)

**Background:**

Original executed on June 1, 2004, expired on May 31, 2006

A Ninety Day extension was executed on May 22, 2006 and expired September 1, 2006

Renewal Agreement No. 1 effective term from September 02, 2006 to September 01, 2007

Renewal Agreement No. 2, effective term from September 02, 2007 to September 01, 2008

**Evaluation Team:**

DPRCA, DWM, DPW, DPCD, OCC and Risk Management

**Term of Contract:**

Two (2) years with an option to renew for three (3) one (1) year periods

**Fund Account Centers:**

2J01 (WATER & WASTEWATER REVENUE  
FUND) 523001  
(SEWER/REPAIR/MAINTENANCE CONTRACT)  
Q31001 (WATERSHED SECURITY)

**Prepared By:**

Anthony Stanley

**Contact Number:**

404-330-6384

**Project**

**Participation:**

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Shaw Environmental & Infrastructure, Inc./AIM

Partners, PLC a JV (15 pts.)

AIM Partners AABE 20%

Benchmark Management, LLC AABE 5%

Cheeks/Hornbein Architects AABE 5%

The Mosby Law Group AABE 2%

Precision Engineering & Surveying AABE 2%

Neil Engineering, Inc. FBE 10%

Environmental Resource Services, Inc. FBE 4%

**Participation Total 48%**

**Part II: Legislative White Paper:**

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** CITY UTILITIES

**Caption:** A RESOLUTION  
**BY CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR EMERGENCY STAFFING AND TRANSITION TRAINING AT BIOSOLIDS FACILITIES ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND EIGHT CENTS (\$2,000,000.08); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J01 (WATER & WASTEWATER REVENUE FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q30002 (BIOSOLIDS TREATMENT AND COLLECTIONS); AND FOR OTHER PURPOSES.**

**Council Meeting Date:** September 4, 2007

**Requesting Dept.:** Watershed Management

**FAC Confirmed by:** John Kinsey

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to seek approval for issuance of Notice to Proceed for Task Order under FC-7619-03B, Annual Contract for Architectural and with Atlanta Services Group.

**2. Please provide background information regarding this legislation.**

The Annual Contract for Architectural and Engineering Services is a city wide agreement entered into to provide professional consulting services which shall be inconclusive of customary sanitary, civil, mechanical, electrical, architectural, control instrumentation, geotechnical and structural engineering, easement and real estate

acquisition services, contract administration, inspection services incidental thereto. This agreement will provide project management at the biosolids facilities.

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**3. If Applicable/Known:**

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) **Proposals Received:**

(g) **Bidders/Proponents:**

(h) **Term of Contract:** 2 years w/3 One (1) year renewals

**4. Fund Account Center (Ex. Name and number):** 2J01 (WATER & WASTEWATER REVENUE FUND ) 524001 (CONSULTANT/PROF. SERVICES) Q30002 (WASTEWATER TREATMENT & COLLECTIONS)

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds:** *Example: Local Assistance Grant*

**6. Fiscal Impact:** This legislation will result in a 2,000,000.08 to FAC 2J01 (WATER & WASTEWATER REVENUE FUND ) 523001 (SERV/REPAIR/MAINT CONT.) Q30002 (WASTEWATER TREATMENT & COLLECTIONS)

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Willie Canidate

**7619-03B, EMERGENCY STAFFING AND TRANSITION  
TRAINING AT WATERSHED BIOSOLIDS FACILITIES  
LEGISLATIVE SUMMARY**

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**TO: CITY UTILITIES COMMITTEE**

**CAPTION**

A RESOLUTION  
BY CITY UTILITIES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR EMERGENCY STAFFING AND TRANSITION TRAINING AT WATERSHED BIOSOLIDS FACILITIES ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND EIGHT CENTS (\$2,000,000.08); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J01 (WATER & WASTEWATER REVENUE FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q30002 (BIOSOLIDS TREATMENT AND COLLECTIONS); AND FOR OTHER PURPOSES.

**Committee Meeting Date:** August 28, 2007

**Council Meeting Date:** September 4, 2007

**Legislation Title:** 7619-03B, EMERGENCY STAFFING AND TRANSITION  
TRAINING AT WATERSHED BIOSOLIDS FACILITIES ON  
BEHALF OF THE DEPARTMENT OF WATERSHED  
MANAGEMENT

**Requesting Dept.:** Watershed Management

**Contract Type:** Professional Services RFP

**Advertisement:** October 26, 2003

**Bids/Proposals Due:** January 7, 2004

**Invitations Mailed:** 146

**Bids/Proposals Received:** 12

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Atlanta Architects & Engineers, Joint Venture  
Atlanta Services Group, a Joint Venture  
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/  
Malcom Pirnie)  
Brown and Caldwell/Deloan Hampton & Associates/Long  
Engineering Inc. - Joint Venture  
CH2M Hill/Williams-Russell and Johnson – Joint Venture  
Earthtech/IMCo Joint Venture

HTL - Harrington, Tetra Tech & Lowe-Joint Venture  
JP<sup>2</sup> (Jacobs, Prad, PBS&J) – Joint Venture  
Metcalf & Eddy/Cardozo Engineering-Joint Venture  
Parsons Brinckerhoff & Khafra-Joint Venture  
Shaw Environmental Inc. /AIM Partners, PLC- JV

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**Bidders/Proponents:**

- (1) CH2M Hill/Williams-Russell and Johnson
- (2) Atlanta Services Group
- (3) JP<sup>2</sup> (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

**Contractor:**

Atlanta Services Group, a Joint Venture

**Estimated Value:**

\$2,000,000.00

**Scope Summary:**

**This task order will provide emergency staffing and transition training for their biosolids facilities at the R.M Clayton, Utoy Creek, South River, and Intrenchment Creek Water Reclamation Centers (WRC's).**

**Background:**

Original executed on May 17, 2004, expired on May 16, 2006

A Ninety Day extension was executed on May 22, 2006 and expired August 17, 2006

Renewal Agreement No. 1 effective term from August 17, 2006 to August 16, 2007

Renewal Agreement No. 2, effective term from August 17, 2007 to August 16, 2008

**Evaluation Team:**

DPRCA, DWM, DPW, DPCD, OCC and Risk Management

**Term of Contract:**

Two (2) years with an option to renew for three (3) one (1) year periods

**Fund Account Centers:**

2J01 (WATER & WASTEWATER REVENUE FUND) 524001  
(CONSULTANT/PROFESSIONAL SERVICES) Q30002  
(BIOSOLIDS TREATMENT AND COLLECTIONS)

**Prepared By:**

Anthony Stanley



**Contact Number:**

404-330-6384

**Project**  
**Participation:**

<u>SL King/EDT/JJ&amp;G d/b/a Atlanta Services Group, a</u>		
<u>JV (15 pts.)</u>		
SL King & Associates	AABE	33%
J.W. Robinson & Associates, Inc.	AABE	4%
AJA Management & Technical		
Services, Inc.	AABE	1%
Becaf Consulting, Inc.	AABE	1%
Cost Services Group, Inc.	FBE	2%
Edwards-Pitman Environmental, Inc.	FBE	2%
Malvada Consulting Group, Inc.	FBE	1%
McKenzie MacGregor Engineering, Inc.	FBE	4%
Moonshowers ROW Services, Inc.	FBE	2%
National Graphics Imaging, Inc.	FBE	1%
Street Smarts, Inc.	FBE	1%
Transportation System Design, Inc.	FBE	4%
<u>Wilmer Engineering, Inc.</u>	<u>FBE</u>	<u>3%</u>
<b>Participation Total</b>		<b>59%</b>

DEPT. OF WATERSHED MGT.  
2007 JUL 18 PM 4:58

**Atlanta Services Group (ASG) Proposal**  
**To the City of Atlanta Department of Watershed For**  
**Emergency Staffing and Transition Training at the Biosolids**  
**Facilities**

**Project Description:**

The City of Atlanta (COA), Department of Watershed desires to retain emergency staffing and transition training for their biosolids facilities at the R.M Clayton, Utoy Creek, South River, and Intrenchment Creek Water Reclamation Centers(WRC's). The desire of The Department of Watershed is to be prepared to meet the required staffing levels at the biosolids facilities and to maintain a trained, effective workforce that can operate these facilities in such a manner as to support the operation of the WRC's to meet effluent discharge permits. Atlanta Services Group (ASG) is pleased to present our proposal to provide these services.

**Project Scope:**

**Task 1 – Provide operation and maintenance personnel at the biosolids facilities.**

ASG will provide the following positions at the numbers requested to COA for emergency staffing at the biosolids facilities:

Operator (Class 1 level )	Operator (Class 2 level )
Operator (Class 3 level )	Maintenance Mechanic
Sr. Maintenance Mechanic	Electrician/Process Tech
General Trades /Utility Worker	

These will be full-time, 40 hours/week positions.

**Task 2 – Provide training and supervisory specialists at the biosolids facilities.**

ASG would also provide the following experienced Training/Supervisory specialists at the Department of Watershed's request:

**Incineration Operations Specialist**  
**Senior O&M Specialist**  
**O&M Specialist**

These personnel will be senior professional Operation and Maintenance experts, with heavy solids handling experience. They would be assigned for several weeks during the initial emergency staffing effort to assist the COA with the initial O&M transition requirements and in assessing the immediate, remedial, and long term training, repair, and maintenance requirements for the four facilities. At the point in time that the need for these positions is required, ASG would provide rates for these positions.

### **Task 3 – Provide project management at the biosolids facilities.**

A **Project Manager** will be assigned to administer the project. This individual will supervise emergency personnel and interface with the WRC Managers at the biosolids facility locations. This position would spend 8 hours per week on the project.

### **Project Duration:**

The duration for the emergency staffing and transition training at the biosolids facilities will be for a period of 18 months. At the end of this period, the City of Atlanta will retain the option of hiring emergency staff into full-time City employment.

### **Project Transition:**

ASG will supply approximately two thirds (2/3) the requested personnel within one to two weeks from receipt of Notice to Proceed. The remaining staff positions will be found through a professional search and should be available within 3 to 4 weeks.

### **Proposed Rate Schedule for O&M Assistance:**

It is envisioned that approximately two or three ASG staff, may initially be coming from other locales and will require travel & subsistence reimbursement, until it is determined whether or not they are to remain permanently and / or are just expert personnel utilized during project start-up.

For transient staff we propose a per-diem of \$108 and a weekly travel allowance of \$360.

**Emergency Staffing and Transition Training at the Atlanta Services Contract FC-7619-03B (Atlanta Services Group)**

Date August 15, 2007

Task	Task Description	Manhours	Hourly Rate, \$	Total, \$	Task Subtotal, \$
1	Provide Operations & Maintenance Personnel At The Biosolids Facilities ( R.M. Clayton WRC & South River WRC)				
	Engineer 3 ( Operator Class I Level)(4)	8320	\$ 66.23	\$ 551,033.60	
	Designer 1 ( Maintenance Mechanic )(1)	2080	\$ 52.53	\$ 109,262.40	
	Engineer 3 ( Senior Maintenance Mechanic )(2)	4161	\$ 66.23	\$ 275,583.03	
	Instruction Tech ( Gen. Trades Utility Worker )(3)	6240.8	\$ 48.34	\$ 301,678.97	
	Drafting Supervisor ( Electrician )(2)	4160	\$ 80.31	\$ 334,089.60	
	Drafting Supervisor ( Process Control Tech )(2)	4160	\$ 80.31	\$ 334,089.60	
					\$ 1,905,737.20
2	Provide Training and Supervisory Specialists at the Biosolids Facilities ( R.M. Clayton WRC & South River WRC)				
	Inclineration Operations Specialist			\$ -	
	Senior O&M Specialist			\$ -	
	O&M Specialist			\$ -	
3	Provide Project Management at the Biosolids Facilities ( R.M. Clayton WRC & South River WRC)				
	Engineer 7 (Project Manager)(1)	688	\$ 137.01	\$ 94,262.88	\$ 94,262.88
Totals		29809.8			\$ 2,000,000.08



## CITY OF ATLANTA

SHIRLEY FRANKLIN  
MAYOR

55 TRINITY AVENUE SW, SUITE 5400  
ATLANTA, GEORGIA 30303-0312  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
ROBERT J. HUNTER  
COMMISSIONER

**TO:** Adam L. Smith, Chief Procurement Officer, DOP  
**FROM:** Robert J. Hunter, Commissioner, DWM *Robert J. Hunter*  
**DATE:** August 16, 2007  
**RE:** REQUEST FOR PROCESSING TRANSMITTAL FORM

The Department of Watershed Management is forwarding the following for processing:

Project:	<b>TASK ORDER, A/E SERVICES, EMERGENCY STAFFING AND TRANSITION</b>			
	<b>TRAINING FOR BIOSOLIDS FACILITIES</b>			
	<b>Contractor: ATLANTA SERVICES GROUP</b>			
FC #	<b>7619-03B</b>	Terms:		
<input type="checkbox"/>	Technical Specifications (Hard Copy)	<input type="checkbox"/>	Project Statement	
<input type="checkbox"/>	Est.	<b>\$2,000,000.08</b>	<input type="checkbox"/>	Drawings
<input checked="" type="checkbox"/>	Requisition:	<b>Q3008001</b>		
<input type="checkbox"/>	(FAC #)	<b>2J01 523001 Q30002</b>		
<input type="checkbox"/>	(FAC #)			
<input type="checkbox"/>	Adver. Requisition:			
<input type="checkbox"/>	(FAC #)			
<input type="checkbox"/>	Other:			
<input checked="" type="checkbox"/>	Project Manager & Phone No.	<b>DAVID ST. PIERRE (404) 635-2600</b>		
<input checked="" type="checkbox"/>	DWM Procurement Div. Contact	<b>WILLIE CANIDATE (404) 330-6335</b>		
<input type="checkbox"/>	Special Instructions:			

For Bid/Proposal documents, after the Department of Procurement has reviewed said documents, Watershed understands that we can expect confirmation of this transmittal within two (2) working days. A project meeting will be scheduled and the project calendar set.

/wc

Attachment(s)

c: Sheila Pierce, Deputy Commissioner, DWM  
David St. Pierre, Deputy Commissioner, DWM  
Sammy Goodson, Deputy Commissioner  
Willie Canidate, Contracting Officer Sr., DWM  
Theresa Stewart, Legislative Counsel, DOL



Q3008001

CONT

SHIP TO CODE	134
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Q30002

ACCOUNT

CENTER

DATE NEEDED

**SUGGESTED VENDOR**

# ATLANTA SERVICES GROUP

VENDOR NUMBER Q3476

DEPARTMENT

## WATERSHED MANAGEMENT

BUREAU

CONTACT PERSON

DAVID ST PIERRE

DATE COMPLETED 8/16/2007

PHONE # (404) 635-2600

The undersigned certifies that funds are available at the budget adoption level for all items.

**AUTHORIZED SIGNATURE**

DATE 8-16-2004

Computer Equipment

Approve      Disapprove



DOP USE ONLY

**BUYER ID**

FINANCE USE ONLY

DIT USE ONLY

REQ. ENTERED BY

SIGNATURE

FAC APPROVAL

SIGNATURE

SIGNATURE

DATE \_\_\_\_\_

DATE \_\_\_\_\_

PS REQUISITION LINE

RQ1

019 - ALL FIELDS ARE CORRECT

08/16/2007 13:46:37

NEXT FUNCTION: ACTION:

REQUEST: SAVE SHOW PAGE NO:

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BUY ENTITY	: CONT	REQUISITION NO.:	Q3008001
REQ. LINE NO.	: 0001	REQUESTER ID	: 589
BUYER ID	: CO	PRIORITY	: 1
CATALOG NO.	:	ITEM NO.	: 9020502
ITEM DESCRIPTION	: FC-7619-03B, ARCHTC & ENG SVC/EA STAFF TRNG BIOSOLID		
QUANTITY REQUIRED SKU:	1	SKU	: EA
UNIT PRICE	: 2000000.08	PRICE TYPE	: -
REQUIRED DATE	: 08/16/2006	SHIP TO CODE	:
GL EFFECTIVE DATE	: 08/16/2006		

PREFERRED VENDOR/QUOTE

PAY ENTITY	: _____	VENDOR NO	: _____	GROUP NUMBER	: _____
		OR SHORT NAME	: _____		
QUOTE NUMBER	: _____	ITEM SEQ NO.	: _____	QUOTE REQUIRED	: N

GL COMPANY	: 2J01	GL ACCOUNT	: 523001
GL CENTER	: Q30002	DISTRIB IND	:
PROJECT CO.	:	PROJECT CODE	: ACCOUNTING RULE: 01

DSP DEFAULTS	: S PASS :	CONT TO RQ2	:	LINE STATUS	:
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SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
**ROBERT J. HUNTER**  
Commissioner

August 16, 2007

**TO:** Adam Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner  
Department of Watershed Management

**RE: LEGISLATIVE REQUEST**  
**FC-7619-03B, Annual Contract for Architectural and Engineering Services,**  
**Task Order for Emergency Staffing and Transition Training at the**  
**Biosolids Facilities**

***Contractor: Atlanta Services Group***

Please prepare appropriate legislation (**Cycle14, - September 4, 2007**) for the above referenced contract with **Atlanta Services Group**, in an amount not to exceed \$2,000,000.08 paid from fund, account, and center number: 2J01 523001 Q30002.

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sheila Pierce, at (404) 330-6814 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM  
Sammy Goodson, Deputy Commissioner, DWM  
Cathy Martin, Deputy Chief Procurement Officer, DOP  
John Kinsey, Financial Analyst, DF  
Maisha Land, Legislative Liaison, DWM  
Theresa Stewart, Legislative Counsel, DOL  
Willie Canidate, Contracting Officer, Sr., DWM  
File



TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Department's Legislative Liaison Maisha L. Wood

Contact Number: x6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: August 17, 2007

Anticipated Committee Meeting Date(s): August 28, 2007

Anticipated Full Council Date: September 4, 2007

Legislative Counsel (Signature): M. Theresa Stewart

Commissioner Signature Robert J. Hunter <sup>SP</sup>

Chief Procurement Officer Signature: Adam Smith

**CAPTION**

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO ATLANTA SERVICES GROUP FOR FC-7619-03B, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, FOR EMERGENCY STAFFING AND TRANSITION TRAINING AT WATERSHED BIOSOLIDS FACILITIES ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS AND EIGHT CENTS (\$2,000,000.08); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J01 (WATER & WASTEWATER REVENUE FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q30002 (BIOSOLIDS TREATMENT AND COLLECTIONS); AND FOR OTHER PURPOSES.**

FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 8/17/07 Reviewed by: \_\_\_\_\_  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)